



Georgia Lottery Corporation (GLC)

Lawful Presence Verification Instructions

Georgia Law (O.C.G.A. 50-36-1, *et seq.*) requires the GLC to verify the lawful presence within the United States of all applicants for licenses, and, when necessary, utilize the Systematic Alien Verification for Entitlements (SAVE) Program to confirm an applicant's lawful presence in the United States. The SAVE Program is an intergovernmental information-sharing initiative designed to assist Federal, State government agencies and non-governmental agencies, such as licensing bureaus, in determining an individual's immigration status. The information provided by SAVE will ensure that only entitled applicants will be granted the license for which they applied. SAVE only provides the immigration status of these individuals and does not make determinations or recommendations regarding a non-citizen's eligibility for the license.

All applicants for a Coin Operated Amusement Machine (COAM) License and those applying for renewal of an existing license are required to submit: (1) a signed and sworn (notarized) affidavit verifying the applicant's lawful presence in the United States, and (2) a copy of a secure and verifiable document.

Class A Master License Holder – one affidavit must be completed by the licensee. If the licensee is a business, an affidavit must be completed and signed by one of the owners, officers, partners, members, or a responsible party of the business. This applicant must also submit a front and back copy of a secure and verifiable document from the list below.

Class B Master License Holder – an affidavit must be completed by each of the primary (top ten) owners, officers, partners, and shareholders. **Each** primary owner, officer, partner, and shareholder must submit a front and back copy of a secure and verifiable document from the list below.

How to Fill Out the Affidavit

1. List the License number(s) you are applying for or renewing. If you are the applicant for multiple locations, then you only need to complete one affidavit, however you must list all applicable License numbers.
2. Place an X in the space (#1, #2 or #3) that best describes your citizenship status.
3. If you are a qualified alien or non-immigrant under the Federal Immigration and Nationality Act, complete **Space #3(a)** providing your alien number issued by the Department of Homeland Security or other federal immigration agency.
4. **Space #4:** Provide the type of secure and verifiable document that you will submit with your affidavit. Below is a complete list of acceptable Secure and Verifiable Documents.
5. Submit a legible front and back copy of one of the documents from the following list of acceptable "Secure and Verifiable Documents" by mail, along with the completed and notarized affidavit to Georgia Lottery Corporation, COAM Division, P.O. Box 56927, Atlanta, GA 30343.

Any questions regarding the completion of the affidavit, contact Lisa Taylor at **(404) 215-5073**.

Secure and Verifiable Documents Under O.C.G.A. § 50-36-2

- An unexpired United States passport or passport card
- An unexpired United States military identification card
- An unexpired Driver's license or Identification Card issued by one of the United States, District of Columbia, Commonwealth of Puerto Rico, Guam, Commonwealth of the Northern Marianas Islands, United States Virgin Island, American Samoa, or Swain Islands, provided that it contains a photograph of the bearer or lists sufficient identifying information regarding the bearer, such as name, date of birth, gender, height, eye color, and address to enable the identification of the bearer.
- An unexpired Tribal identification card of a federally recognized Native American tribe, provided that it contains a photograph of the bearer or lists sufficient identifying information regarding the bearer, such as name, date of birth, gender, height, eye color, and address to enable the identification of the bearer. A listing of federally recognized Native American tribes may be found at: <http://www.bia.gov/WhoWeAre/BIA/OIS/TribalGovernmentServices/TribalDirectory/index.htm>
- An unexpired United States Permanent Resident Card or Alien Registration Receipt Card
- An unexpired Employment Authorization Document that contains a photograph of the bearer
- An unexpired Passport issued by a foreign government, provided that such passport is accompanied by a United States Department of Homeland Security (DHS) Form I-94, DHS Form I-94A, DHS Form I-94W, or other federal form specifying an individual's lawful immigration status or other proof of lawful presence under federal immigration law.
- An unexpired Merchant Mariner Document or Merchant Mariner Credential issued by the United States Coast Guard.
- An unexpired Free and Secure Trade (FAST) card.
- An unexpired NEXUS card.
- An unexpired Secure Electronic Network for Travelers Rapid Inspection (SENTRI) card.
- An unexpired Driver's license issued by a Canadian government authority.
- Certificate of Citizenship issued by the United States Department of Citizenship and Immigration Services (USCIS) (Form N-550 or Form N-570).
- Certificate of Naturalization issued by the United States Department of Citizenship and Immigration Services (USCIS) (Form N-550 or Form N-570)
- Certification of Report of Birth issued by the United States Department of State (Form DS-1350)
- Certification of Birth Abroad issued by the United States Department of State (Form FS-545)
- Consular Report of Birth Abroad issued by the United States Department of State (Form FS-240)
- An original or certified copy of a birth certificate issued by a State, county, municipal authority, or territory of the United States bearing an official seal
- In addition to the documents listed herein, if, in administering a public benefit or program, an agency is required by federal law to accept a document or other form of identification for proof of or documentation of identity, that document or other form of identification will be deemed a secure and verifiable document solely for that particular program or administration of that particular public benefit.